MEMORIX ARCHIVES

‘The contemporary user-friendly archive management system’
Memorix Archives

Picturae has developed the archive management system Memorix Archives together with eight Dutch archives. Its purpose is to support all archive-related processes, such as acquisition, stocktaking, warehouse management, operations, etc. It contains a digital study centre with options such as digitisation-on-demand, reservations and requests. The logistics functions are fully integrated, so making Memorix Archives practical to use.

“Memorix Archives is a contemporary archive management system.”

Memorix Archives has been developed as an alternative to the existing - often complex - archive management systems.

The strengths of Memorix Archives lies in the fact that we have worked together with several archive institutions in order to develop the system. In this way we are able to ensure that it meets the needs of the archive world.

Picturae has been able to develop Memorix Archives thanks to:

- Delft Archive
- Leiden and Omstreken Heritage
- Markiezenhof
- Alkmaar Regional Archive
- Tilburg Regional Archive
- Zutphen Regional Archive
- RKD - Nederlands Institute for Art History
- Regional Archive from Heusden and Altena

“Archives are a reflection of people and society. They’re about you and me, our past and present.”

The strengths of Memorix Archives

- Developed in collaboration with the archive world
- Optimal usability
- Complete and fully web based
- Based on archival standards
- Linked to the E-depot
- No user licenses, but a fixed annual payment
- Integrated with Memorix Maior

"Archives are a reflection of people and society. They’re about you and me, our past and present."
User-friendly, complete package

Picturae has furnished the system with a broad range of features and functions, whilst keeping it simple. Memorix Archives is a user-friendly application which allows both archive management and access management. This means that there is room within the software for the legislative history of the archive as well as the contents description of the collection. In addition, the application offers the possibility of importing or compiling thesauri. Finally, the new application offers the archives full support for warehouse management.

Complies with standards

From the start Memorix Archives has implemented various exchange standards, such as OAI-PMH, SRU and Open Search. This is completely web-based and used within a private cloud environment. A browser is the only software you need to have installed.

The system has also been built to existing archive standards from the start, such as:

- **ISAD(G):** General International Standard Archival Description
- **ISAAR (CPF):** International Standard Archival Authority Record for Corporate Bodies, Persons and Families
- **ISDIAH:** International Standard for Describing Institutions with Archival Holdings

Acquisition and archive management

Memorix Archives offers a multilingual system for the management of archival descriptions. In Memorix Archives new and existing fonds can easily be managed. With simple upload options and input fields, adding a new archive is a piece of cake! It is also possible to use input fields which are equipped with autocomplete. Memorix Archives fill-in forms work together with you.

When an acquisition is included, it is automatically entered in the fonds list. From here it can be managed and edited according to the ISAD(G) standard. Multilingual data entry is also possible. The text fields provide formatting, facilitating the completion of longer texts. Fonds in Memorix Archives are easily searchable, and the system includes context-sensitive help.

Controlled lists
Upload possibilities
Smart term fields
Extent description
Location description and reference to depot management.
Would you like to know more?

Memorix Archives has been developed by Picturae with the aim of providing archives with a solution for the management, creation of accessibility, and presentation of your archive. The system allows you to register visitors, including additional information, such as a valid ID.

Picturae would be happy to inform you over the possibilities. Please contact Wim Karels, via w.karels@picturae.nl or 072-5320444 for further information, or visit our website: www.picturae.nl
Architecture

Study centre

Memorix Archives
- ISAD (G)
- ISAAR (CPF)
- ISDIAH

API

Study (Centre)
- Visitor registration
- Requests / Reservations

Finding Aids
- Overview of Fonds
- Searching in Fonds

Website
- Reservations
- Scanning on Demand

Datamodel

Aquisitions

Fonds
- ISAD (G)

Archive institutions
- ISDIAH
- Visitors

Requests Reservations

Finding Aids
- ISAD (G)
- ISAAR (CPF)

Creators
- ISAAR (CPF)

File sharing collection descriptions
- ISAD (G)

Categories series
- EAD

‘Sharing ideas, enriching your cultural heritage’